

VISITING RULES

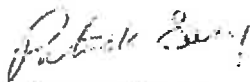
RE: _____

Please be advised that the above named has requested that you be allowed to visit him at this Facility. Residents are encouraged to maintain and strengthen relationships with family and friends through visiting. However, this is a Correctional Facility and we therefore need to bring the following rules and regulations to your attention.

- 1) All visitors must present proper identification upon entrance to the Facility. Photo identification listing date of birth and physical characteristics is required.
- 2) Each visitor must sign in at the Control Desk before being allowed into the Facility to visit.
- 3) All visitors entering the Facility are subject to search. Anyone refusing to submit to a search will be required to leave and will be subject to not being allowed to visit again at the Facility.
- 4) Visitors will not be allowed to bring food or drink into the Facility. Any such items brought in will be confiscated and be disposed of in an appropriate manner.
- 5) Smoking is not allowed inside the facility or on facility grounds.
- 6) Visitors must be appropriately attired. Shoes and shirts are required. You may not wear mini-skirts, short shorts, muscle shirts, halter tops, see-through clothing, clothing with obscene or lewd slogans, pictures or words, or clothing which depicts alcohol, drug or gang related symbols (e.g., emblems, words, pictures, etc.) will not be allowed.
- 7) The Resident and the Visitor may briefly embrace at the beginning and the termination of the visit. Holding hands which must be in view at all times, is the only physical contact allowed. Residents may hold small children.
- 8) Visitation is restricted to the living room/dining room area.
- 9) If you bring small children to visit, you are responsible for the child's behavior. If children are unruly or unmanageable, they along with the adult will be asked to leave. Children should not be running in the building and should be in the same area as the adult at all times. (Visitors may not play pool or video games).
- 10) If the effects of alcohol or narcotic drugs is detected before or during the visit, the visit will be terminated and you will be subject to removal from the Residents visiting list.
- 11) You may not visit with other Residents while here.
- 12) Normal visiting hours are:

Tuesdays and Thursdays:	6:30 p.m. to 8:30 p.m.
Saturdays:	6:30 p.m. to 9:00 p.m.
Sundays:	1:30 p.m. to 4:30 p.m.

Visiting times are also posted at the front of the building and are subject to change at the discretion of the Residential Manager.



Patrick Lacy, Residential Manager



Donn Bruess, Probation/Parole Supervisor

If you understand and agree to the above, you need to complete and sign the questionnaire below and personally deliver or have the form mailed to the Resident's assigned Case Manager at one of the below locations. If the form is returned incomplete it will be rejected. Also, the Residents are not allowed to submit these forms and they must be either delivered in person or mailed directly to the assigned Case Manager. The assigned Case Manager will then investigate your application, which will include speaking to you on the phone. If approved, your name will be added to the Resident's approved Visitor's List.

<input type="checkbox"/> Burlington Probation/Parole Office Peterson Bldg., Suite 2A 214 N. 4th Street Burlington, IA 52601	<input type="checkbox"/> Fairfield Probation/Parole Office 1805 W. Jefferson, Suite 1 PO Box 1060 Fairfield, IA 52556	<input type="checkbox"/> Oskaloosa Probation/Parole Office 109 N. Third Oskaloosa, IA 52577
<input type="checkbox"/> Centerville Probation/Parole Office 205 W. Van Buren Centerville, IA 52544	<input type="checkbox"/> Keokuk Probation/Parole Office 1508 Morgan Keokuk, IA 52632	<input type="checkbox"/> Ottumwa Probation/Parole Office 1315 N. Court Street Ottumwa, IA 52501
<input type="checkbox"/> Ft. Madison Probation/Parole Office 811 Avenue G Ft. Madison, IA 52627	<input type="checkbox"/> Mt. Pleasant Probation/Parole Office 1200 East Washington Admin Bldg., 3-A Mt. Pleasant, IA 52641	<input type="checkbox"/> Washington Probation/Parole Office 2175 Lexington Blvd Washington, IA 52353

VISITING QUESTIONNAIRE

NAME OF RESIDENT YOU WISH TO VISIT: _____

NAME: _____ DATE OF BIRTH: _____
 (First) (Middle) (Last)

ADDRESS: _____ SSN: _____
 (House/P.O. Box/Apt. No.) (Street, City & State) (Zip Code)

HOME PHONE: _____ CELL PHONE 1: _____ CELL PHONE 2: _____

RELATIONSHIP } Wife Significant Other Natural Parent Step Parent Child
 TO }
 RESIDENT } Sister/Brother Friend Other(describe): _____

NAMES/AGES OF CHILDREN WHO WILL BE WITH YOU: _____

Are you now or have you ever been under correctional supervision? YES NO

(If yes) LIST WHERE/WHY: _____

Except for minor traffic violations, have you ever been arrested? YES NO

(If yes) LIST DATE(S) OF ARREST WHERE ARRESTED CHARGE DISPOSITION OF CHARGE: _____

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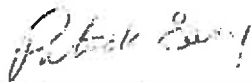
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Patrick Lacy, Residential Manager



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I have read and agree to follow the visiting rules and certify that the above information I have provided is true and accurate and that any false statements will result in denial of visiting privileges. My signature indicates that I am giving permission for 8th Judicial District staff to conduct a background check through law enforcement agencies or public information sources.

Signature _____ Date: _____

(This space for Staff use only)

Approved

Not Approved

Background Check Completed Date: _____

Staff Signature: _____ Date: _____